U.S. Embassy Kathmandu Date: January 27, 2015

To: Prospective Quoters

Subject: Request for Quotations number SNP 400-15-R-4119

Enclosed is a Request for Quotations (RFQ) for **Painting of Atrium hall wall and ceiling surfaces at Chancery building**. If you would like to submit a quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on the Standard Form 1449 that follows this letter.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Please refer to the solicitation document, Section I- The Schedule, Clause 26, regarding US Government payment terms. Progress payment is allowed one time only after completion of 50% of work. US government will not make any advance payment.

Quotations are due by February 25, 2015 before 5:00 P.M. local time. Please submit your proposal by email to <a href="mailto:ktmcontracts@state.gov">ktmcontracts@state.gov</a>

Sincerely,

John R. Jutte
Contracting Officer

Enclosure